



# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

## AGENDA

**Wednesday, May 9, 2018  
1:00 p.m.**

The Louisiana Building  
Baton Rouge Community College  
201 Community College Drive, Baton Rouge, Louisiana 70806

\*\* The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

***Changing Lives,  
Creating Futures***

Monty Sullivan  
*System President*

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Student Members:  
Zachary Hitt  
Darell Richardson

Louisiana  
Community  
& Technical  
College System

265 South Foster Drive  
Baton Rouge, LA 70806

Phone: 225-922-2800  
Fax: 225-922-1185

[www.lctcs.edu](http://www.lctcs.edu)

### **A. CALL TO ORDER**

### **B. PLEDGE OF ALLEGIANCE**

### **C. ROLL CALL**

### **D. APPROVAL OF MEETING AGENDA FOR MAY 9, 2018**

### **E. APPROVAL OF MEETING MINUTES FROM APRIL 11, 2018**

### **F. REPORTS**

1. Chair of the Board Report
2. President's Report

### **G. GENERAL ACTION ITEMS\*\***

#### **ACADEMIC AND STUDENT AFFAIRS**

1. For Review & Advisement: Implementation Plan for Senate Resolution 113 and House Resolution 112
2. Wording Utilized on the High School Equivalency Diploma

#### **FACILITIES**

3. Disposal of Modular Buildings at Nunez Community College

#### **FINANCE**

4. Social Services Contract between Fletcher Technical Community College and On-Site Training & Instruction, LLC
5. Social Services Contract between Fletcher Technical Community College and Alford Safety Services, LLC

## H. CONSENT AGENDA

### ACADEMIC AND STUDENT AFFAIRS

#### 1. **Louisiana Chemical Association's Process Technology PTECH Program**

Program Revisions at River Parishes Community College

- i. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
  - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
    - 1) Certificate of Applied Science (CAS) in Industrial Operations Technician (CIP 150699) – **5 STARS**
      - i. Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at Nunez Community College

- ii. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
  - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
    - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at SOWELA Technical Community College

- iii. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
  - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
    - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at Louisiana Delta Community College

- iv. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**
  - a. Technical Diploma (TD) in Process Technology (CIP150699) – **5 STARS**
    - 1) Certificate of Technical Studies (CTS) in Process Technology Support Technician (CIP 150699) – **5 STARS**

Program Adoptions at Baton Rouge Community College

- v. Associate of Applied Science (AAS) in Process Technology (CIP 150699) – **5 STARS**

## 2. **Baton Rouge Community College**

### Program Additions

- i. Associate of Applied Science (AAS) in Vehicle Maintenance and Repair Technologies (CIP 47.0600) – **4 STARS**
  - a. Technical Diploma (TD) in Auto Body Repair Technician (CIP 47.0603) – **4 STARS**
    - 1) Certificate of Technical Studies (CTS) in Refinish Technician (CIP 47.0603) – **4 STARS**

## 3. **Central Louisiana Technical Community College**

### Program Revisions

- i. Associate of Applied Science (AAS) in Business Office Administration (CIP 52.0401) – **4 STARS**
  - a. Accounting Concentration change in clock hours from 1110 to 1050
  - b. Information Technology Concentration change in clock hours from 1365 to 1290
  - c. Medical Office Concentration change in clock hours 1005 to 975
  - d. General Concentration change in clock hours from 1095 to 1125
- ii. Technical Diploma (TD) in Business Office Technology (CIP 52.0401) – **4 STARS**
  - a. Certificate of Technical Studies (CTS) in Office Assistant Specialist to Administrative Assistant (CIP 52.0401) change in clock hours from 690 to 630; change in credit hours from 34 to 31 – **3 STARS**
  - b. Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 52.0401) – **3 STARS**
  - c. Certificate of Technical Studies (CTS) in Information Technology Specialist (CIP 52.0401) change in clock hours from 765 to 915; change in credit hours from 28 to 37 – **4 STARS**
  - d. Certificate of Technical Studies (CTS) in Accounting Office Assistant to Accounting Office Specialist (CIP 52.0401) change in clock hours from 675 to 570; change in credit hours from 34 to 31 – **4 STARS**
  - e. Certificate of Technical Studies (CTS) in Medical Records Billing Clerk (CIP 52.0401) change in clock hours from 390 to 435; change in credit hours from 24 to 27 – **4 STARS**

### Program Additions

- iii. Certificate of Technical Studies (CTS) in Customer Service Specialist (CIP 52.0401) – **3 STARS**
  - a. Career and Technical Certificate (CTC) in Customer Service Representative (CIP 52.0401) – **3 STARS**
- iv. Certificate of Technical Studies (CTS) in Software Application Specialist (CIP 52.0401) – **4 STARS**
  - a. Career and Technical Certificate (CTC) in Software Applications (CIP 52.0401) – **4 STARS**

#### Program Terminations

- v. Certificate of Technical Studies (CTS) in Legal Office Specialist – (CIP 52.0401) – **4 STARS**
- vi. Certificate of Technical Studies (CTS) in Office Management Specialist - (CIP 52.0401) – **4 STARS**
- vii. Business Office Administration Concentrations in
  - a. Legal Office
  - b. Computer Applications
  - c. Office Management

#### 4. Delgado Community College

##### Program Additions

- i. Career and Technical Certificate (CTC) in Emergency Medical Technician – Basic with an Industry Based Credential in EMT-Basic (CIP 51.0904 ) – **2 STARS**
- ii. Career and Technical Certificate (CTC) in Dietary Manager Industry Based Credential in Certified Dietary Manager (CIP 51.3199) – **4 STARS**
- iii. Career and Technical Certificate (CTC) in Phlebotomy Technician Industry Based Credential in Phlebotomy Technician (CIP 51.1009) – **3 STARS**
- iv. Career and Technical Certificate (CTC) in EKG Technician Industry Based Credential in Nationally Registered Certified EKG Technician (CIP 51.0902) – **4 STARS**
- v. Career and Technical Certificate (CTC) in Certified Nursing Assistant Industry Based Credential in Certified Nursing Assistant (CIP 51.3999) – **4 STARS**
- vi. Career and Technical Certificate (CTC) in Dialysis Technician Industry Based Credential in Hemodialysis Examination (CIP 51.1011 ) – **0 STARS**
- vii. Career and Technical Certificate (CTC) in Child Development Associate Industry Based Credential in Child Development Associate (CIP 19.0709) – **1 STAR**
- viii. Career and Technical Certificate (CTC) in A+ Certification Industry Based Credential in Comp TIA A+ (CIP 47.0104) – **4 STARS**
- ix. Career and Technical Certificate (CTC) in Application Programming Industry Based Credential in C++ Certified Associate Programmer (CIP 11.0901) – **5 STARS**
- x. Career and Technical Certificate (CTC) in AutoCAD (CIP 15.1301) Industry Based Credential in Autodesk AutoCad Certified User – **4 STARS**
- xi. Career and Technical Certificate (CTC) in Information Security Industry Based Credential in Systems Security Certified Practitioner and Certified Information Security Professional (CIP 11.1003) – **4 STARS**
- xii. Career and Technical Certificate (CTC) in Information Technology Support Industry Based Credential in A+ Certification in Computer Help Desk (CIP 11.1006) – **5 STARS**
- xiii. Career and Technical Certificate (CTC) in Motor Vehicle Maintenance and Light Repair Industry Based Credential in Automotive Service Excellence G1 Certification (CIP 47.0604) – **4 STARS**

- xiv. Career and Technical Certificate (CTC) in NET+ Certification Industry Based Credential in Net+ Certification, CompTIA Network (CIP 11.0901) – **5 STARS**
- xv. Career and Technical Certificate (CTC) in Quickbooks Industry Based Credential in Certified Quickbooks User (CIP 52.0302) – **4 STARS**
- xvi. Career and Technical Certificate (CTC) in Real Estate Sales Agent Industry Based Credential in Real Estate Sales Agent (CIP 52.1501 ) – **4 STARS**
- xvii. Career and Technical Certificate (CTC) in Revit Industry Based Credential in Autodesk Revit Certified User (CIP 15.1301) – **5 STARS**
- xviii. Career and Technical Certificate (CTC) in Web Programming Industry Based Credential in Microsoft Certified Professional Web Application (CIP 11.0801) – **5 STARS**
- xix. Career and Technical Certificate (CTC) in Welding: FCAW & GMAW Industry Based Credential in American Welding Society (CIP 48.0508) – **4 STARS**

#### Program Terminations

- xx. Technical Competency Area (TCA) in Emergency Medical Responder (CIP 51.0904) – **4 STARS**
- xxi. Technical Competency Area (TCA) in Direct Support Professional (CIP 44.9999) – **0 STARS**
- xxii. Technical Competency Area (TCA) in Emergency Telecommunicator (CIP 51.0904) – **4 STARS**
- xxiii. Technical Competency Area (TCA) in First Aid (CIP 51.2699) – **0 STARS**
- xxiv. Technical Competency Area (TCA) in Emergency Medical Technician-Intermediate (CIP 51.0904) – **4 STARS**
- xxv. Technical Competency Area (TCA) in Audio Engineering (CIP 50.0999) – **2 STARS**
- xxvi. Technical Competency Area (TCA) in Music Business (CIP 50.1003) – **2 STARS**
- xxvii. Technical Competency Area (TCA) in Child Development Associate-Renewal (CIP 19.0709) – **1 STAR**
- xxviii. Technical Competency Area (TCA) in Homeland Security (CIP 43.0301) – **4 STARS**
- xxix. Technical Competency Area (TCA) in Juvenile Justice (CIP 43.0110) – **4 STARS**
- xxx. Technical Competency Area (TCA) in Culinary Cost Control (CIP 12.0505) – **2 STARS**
- xxxi. Technical Competency Area (TCA) in Culinary Supervision (CIP 12.0505) – **2 STARS**
- xxxii. Technical Competency Area (TCA) in Food and Beverage Purchasing (CIP 12.0505) – **2 STARS**
- xxxiii. Technical Competency Area (TCA) in Food Safety and Sanitation (CIP 12.0505) – **2 STARS**
- xxxiv. Technical Competency Area (TCA) in Architectural Contractor Practices (CIP 15.0101) – **0 STARS**
- xxxv. Technical Competency Area (TCA) in Automotive Gas Metal Arc Welding (CIP 48.0508) – **4 STARS**

- xxxvi. Technical Competency Area (TCA) in Clerical Automation (CIP 52.0401) – **4 STARS**
- xxxvii. Technical Competency Area (TCA) in Desktop Publishing (CIP 52.0401) – **4 STARS**
- xxxviii. Technical Competency Area (TCA) in Digital Media Technologies (CIP 50.0102) – **4 STARS**
- xxxix. Technical Competency Area (TCA) in Management Trainee in General Business (CIP 52.0201) – **5 STARS**
  - xl. Technical Competency Area (TCA) in NCCER Technical Core Studies (CIP 15.0000) – **4 STARS**
  - xli. Technical Competency Area (TCA) in PLC Programming (CIP 15.0303) – **4 STARS**
  - xlii. Technical Competency Area (TCA) in Global Logistics Associate (CIP 52.0203) – **4 STARS**
  - xliii. Technical Competency Area (TCA) in Logistics Technology Entry Level (CIP 52.0203) – **4 STARS**
  - xliv. Technical Competency Area (TCA) in Logistics Technology Front Line supervisor (CIP 52.0203) – **4 STARS**

## 5. Northwest Louisiana Technical Community College (WNLTC)

### Program Additions

- i. Associate of Applied Science (AAS) in Health Information Technology (CIP 51.0707) – **5 STARS**
  - a. Technical Diploma (TD) in Health Information Technology Specialist (CIP 51.0707) – **5 STARS**
    - 1) Certificate of Technical Studies (CTS) in Medical Office Specialist (CIP 51.0707) – **5 STARS**
      - i. Career and Technical Certificate (CTC) in Customer Service Specialist with an Industry Based Credential (IBC) in Customer Service and Sales Specialist from the Retail Association (CIP 51.0707) – **3 STARS**
- ii. Certificate of Technical Studies (CTS) in Electrical Helper Level II (CIP 46.0302) – **4 STARS**
- iii. Career and Technical Certificate (CTC) in Health Care Aide with an Industry Based Credential (IBC) in CPR from the American Heart Association and Certified Nursing Assistant license from the Louisiana Department of Health and Hospitals (CIP 51.3901) – **2 STARS**
- iv. Career and Technical Certificate (CTC) in Electrician Helper – Level 1 with an Industry Based Credential (IBC) in NCCER Safety Core, OSHA 10, and Safety Awareness Training (TappiSafe) (CIP 46.0302) – **4 STARS**
- v. Career and Technical Certificate (CTC) in Customer Service Specialist with an Industry Based Credential (IBC) in Customer Service and Sales Specialist from the Retail Association (CIP 52.0401) – **3 STARS**

### Program Revisions

- vi. Technical Diploma (TD) in Practical Nursing (51.3901) – **5 STARS**
- vii. Technical Diploma (TD) in Business Office Technology – Medical Office Concentration (52.0401) – **3 STARS**

- viii. Certificate of Technical Studies (CTS) in Medical Office Specialist (52.0401) – **3 STARS**
- ix. Technical Diploma (TD) in Industrial Electrician (CIP 46.0302) – **4 STARS**

Program Terminations

- x. Technical Diploma (TD) – Industrial Electrician (CIP 46.0302) – **4 STARS**
- xi. Technical Diploma (TD) - Marine Electrician (CIP 46.0302) – **4 STARS**
- xii. Technical Diploma (TD) – Commercial Wiring I (CIP 46.0302) – **4 STARS**
- xiii. Technical Diploma (TD) – Commercial Wiring II (CIP 46.0302) – **4 STARS**
- xiv. Certificate of Technical Studies (CTS) – Energy Systems Technician - (CIP 46.0302) – **4 STARS**
- xv. Certificate of Technical Studies (CTS) – Industrial Electrician Apprentice - (CIP 46.0302) – **4 STARS**
- xvi. Certificate of Technical Studies (CTS) – Energy System Technician - (CIP 46.0302) – **4 STARS**
- xvii. Certificate of Technical Studies (CTS) – Basic Electrical Core Residential Electrician - (CIP 46.0302) – **4 STARS**
- xviii. Technical Competency Area (TCA) – Solar System Installer (CIP 46.0302) – **4 STARS**
- xix. Technical Competency Area (TCA) – Electrician Helper – (CIP 46.0302) – **4 STARS**
- xx. Technical Competency Area (TCA) – Health Aid – (CIP 51.3901)
- xxi. Technical Competency Area (TCA) – Electrician Helper I (CIP 46.0302) – **4 STARS**
- xxii. Technical Competency Area (TCA) – Electrician Helper II (CIP 46.0302) – **4 STARS**
- xxiii. Technical Competency Area (TCA) – Electrical Solar System Installer (CIP 46.0302) – **4 STARS**

**6. Nunez Community College**

- i. Associate of Applied Science (AAS) in Aerospace Technology (CIP 150801) – **4 STARS**
  - a. Technical Diploma (TD) in Aerospace Technology (CIP150801) – **4 STARS**
    - 1) Certificate of Technical Studies (CTS) in Process Aerospace Technology (CIP 150801) – **4 STARS**

**I. UPDATES**

1. Alternative Financing Projects
2. Quarterly Financial Report
3. Report of Breazeale Sachse & Wilson, LLC for Quarter Ending March 31, 2018
4. Report on General Personnel Actions for LCTCS Colleges and System Office
5. Third Quarter Contracts Report
6. Status Report on Capital Projects

**J. OTHER BUSINESS**

1. Nominating Committee for 2018-2020 LCTCS Board Officers

**K. ANNOUNCEMENTS AND PUBLIC COMMENT**

**L. ADJOURNMENT**